

Zachary Community School District

2011-2012 Benefits Handbook

**A Publication of the
Zachary Community School Board
Personnel Department AND
Gregory & Gregory, INC.**

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MESSAGE FROM THE SUPERINTENDENT

August 1, 2011

Welcome to the Zachary Community School Board!

We are here to serve the children and families of our community and our employees. We will take pride in the services we provide you and the way those services are delivered. The Zachary Community School Board has made a commitment to you and to the people of this community to provide the best education possible and I expect you to provide services to our children that are second to none.

I am happy to provide you with our Employee Benefits Handbook for the 2011-2012 school year. Please read it carefully so that you can make informed decisions on your future benefits.

Our health and related insurance products agency is Gregory and Gregory, Inc. The agents are Mitzy and Alan Gregory located at 4707 Main Street in Zachary. Their phone number is 654-3311. They are here to help you with any Health, Life, 403 B, or other insurance/investment opportunity.

We are committed to providing you with the best insurance coverage and benefits available and the Zachary Community School Board has done that by the quality of the carriers they have chosen to serve you.

I look forward to working with you here in the Zachary Community School System.

Sincerely,

A handwritten signature in black ink that reads "Warren Drake". The signature is written in a cursive style with a long, sweeping underline.

Warren Drake
Superintendent

MESSAGE FROM GREGORY & GREGORY, INC

Gregory & Gregory, Inc. is proud to have been chosen as the principal agent for the Zachary Community School Board. We look forward to serving your benefit needs and will dedicate our company to assure your complete satisfaction with our service.

Gregory & Gregory, Inc will service all of the benefits contained in this brochure. Any questions you have concerning; your Medical Plan, Dental Plan, Vision Plan, Life Insurance Plan, Short Term and Long Term Disability, Section 125 Cafeteria Plan, Long-term Care or your Supplemental Retirement Plan (403b), can be directed to Mitzy or Alan Gregory at 654-3311. Our address is 4707 Main St., Zachary, Louisiana.

School Board Superintendent Warren Drake and Business Manager Gordon Robertson can be reached at 658-4969 if there are any questions you would like to direct to them.

Gregory & Gregory will have normal business hours of 9:00 a.m. to 5:00 p.m. Monday through Thursday and 9:00 am to 4:00 p.m. on Friday. However, we understand the busy and varied work hours of the many School Board employees and we will make every effort to accommodate your schedule.

Again, we are proud to be working with you. If you have any questions, please call us at (225) 654-3311.

Sincerely,

A handwritten signature in cursive script, appearing to read "Alan Gregory".

Alan and Mitzy Gregory