

Zachary Community School District

Strong Start 2020 Revised 4.16.21



Overview



Zachary Community School District Families,

When the 2019-2020 academic year began, no school district could have predicted the difficult decisions and challenges in providing ongoing education that we currently face. The Louisiana Department of Education released the 2020 Strong Start School Reopening Guidelines. We have reviewed this guidance, as well as the input received through stakeholder survey data and public board meetings. Not all school district plans will look the same, as administrators must work around various barriers to ensure the safety of each school system, including but not limited to student counts, class size, course offerings, grade spans, and facility size.

The Zachary Community School District will be among some of the first school districts in the United States to bring students back into the buildings during this pandemic. The utilization of the Hybrid learning model during this transition time will allow our district to evaluate and determine possible effects on the safety of our students and employees based on the current school sizes and configurations. Without this transition, we could find ourselves having to offer only the 100% virtual learning model. This gives us a better chance of working through the unknown effects of this pandemic on our instructional environments. We understand the need to balance safety, academics, and the needs of our families. We believe this transition is needed to make informed decisions as we continue through this uncharted journey. Our district wants to keep our community informed of any changes that will affect a safe, conducive learning environment.

We were required to submit the Zachary Community School District's Reopening plan to the Louisiana Department of Education in July 2020. The Zachary School Board will continue to receive appropriate updates to determine if modification is needed for our plan.

As our district continues to work through future released guidelines, we will keep our stakeholders updated through our [Start Strong webpage](#) and district text/email messages. As we look forward to the reopening of schools, we want to assure you that safety is our top priority.

Please know that the proposals outlined in this document are subject to revision based on new information and guidance.

Phases I – III (As of November 2020)



Phase I:

During Phase I, the ZCSD will accommodate ALL students online. All school buildings will be closed to students.

Phase II:

During Phase II, the ZCSD will accommodate All PreK -6th grade students on campuses daily using the Traditional (In-Person) Learning Model. We will utilize the Hybrid Learning Model with My School Options in grades 7-12th Grade.

Phase III:

During Phase III, the ZCSD will accommodate our students on ALL campuses daily using the Traditional (In-Person) Learning Model.

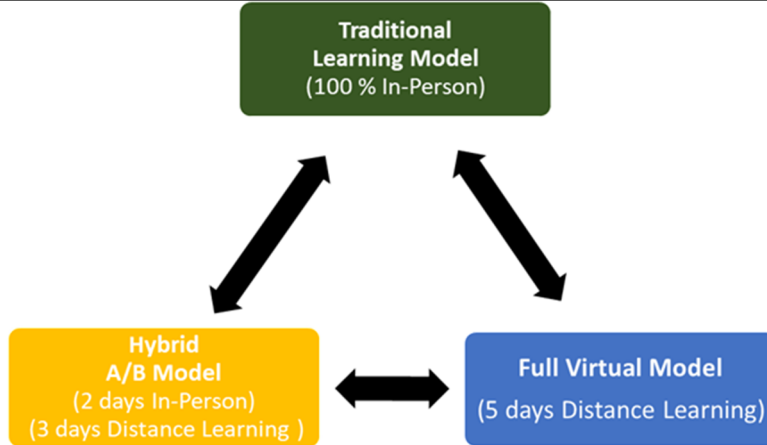
The Zachary Community School District will open the 2020-2021 school year using a Hybrid learning model during our transition back to school period. This transition period will occur Monday, August 10, 2020, through Friday, September 4, 2020.

Beginning November 2020, the ZCSD added in the "My School" option for students who are quarantined and to utilize during Phase II Hybrid in grades 7-12th.

All students are allowed to register as in either option:

- "In-School Students (school-based on Phases)
- Full-time Virtual Student for the 2020-2021 school year

Option 1: In-School (Based on Phases)



Traditional Learning Model

- Students will attend school daily for 100% face-to-face instruction with increased safety measures.
- Teachers will integrate technology and blended learning platforms to ensure students are prepared for possible closures.
- Students will access core, ancillary and elective courses.
- If needed, daily schedules will be adjusted to meet safety guidelines.

Hybrid A/B Learning Model

This model will be utilized when a traditional school option is not feasible. Our goal is to have students safely in school buildings as frequently as possible while ensuring the health and well-being of all. This model includes a combination of distance and face-to-face instruction with increased safety measures, allowing for smaller class sizes, social distancing, and limiting the number of students in a group. Instruction will be delivered face-to-face and virtually, using Zachary Community School District's adopted high-quality curriculum, live web conferencing software, and companion digital resources, including videos.

- **Group A (Last Names A-K)**
 - Students will attend school face-to-face on Mondays and Wednesdays.
 - Students will participate in distance learning online on Tuesdays, Thursdays, and Fridays.
- **Group B (Last Names L-Z)**
 - Students will attend school face-to-face on Tuesdays and Thursdays.
 - Students will participate in distance learning online on Mondays, Wednesdays, and Fridays.

Beginning November 2020, students in grades 7-12th grade will participate in "My School" by zooming into their classes on their distance learning days during Hybrid Learning Model.

Monday	Tuesday	Wednesday	Thursday	Friday
Group A <i>In-School</i>	Group A <i>Online</i>	Group A <i>In-School</i>	Group A <i>Online</i>	Group A <i>Online</i>
Group B <i>Online</i>	Group B <i>In-School</i>	Group B <i>Online</i>	Group B <i>In-School</i>	Group B <i>Online</i>

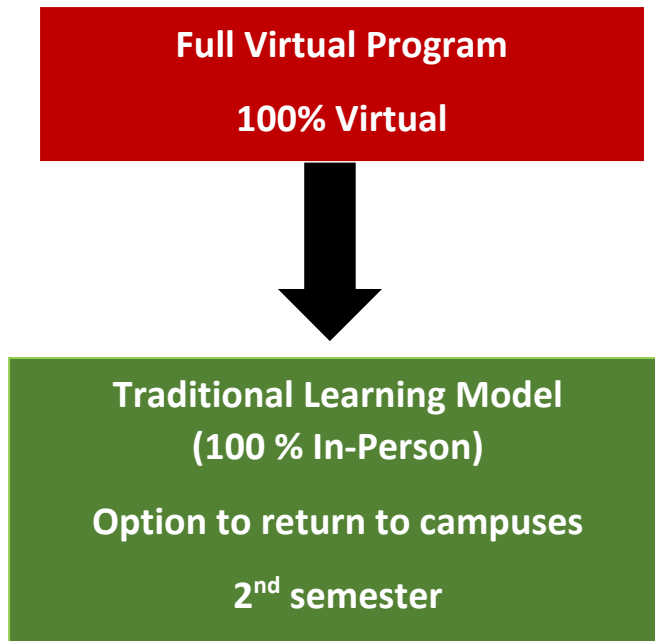
My School Option will also be utilized for students who are isolated or quarantined.

Traditional Schedule (Phase III)	Hybrid in Class Day (Phase II)	Hybrid at Home Day (Phase II)	Distance Learning (Fridays)
Group A & Group B (Monday- Friday)	Group A (Monday & Wednesday) Group B (Tuesday & Thursday)	Group A (Tuesday & Thursday) Group B (Monday & Wednesday)	Group A & B (Friday's)
<ul style="list-style-type: none"> • Class Work • Homework 	<p>Active and Authentic learning Instruction & Assignments that should be done in a traditional setting (guided by the teacher)</p> <ul style="list-style-type: none"> • Instruction Presentation • Lecture • Guided Practice • Activities partially online and partially face-to-face 	<p>Reflective learning, critical thinking, collaborative, and metacognitive skills Assignments that students can do independently, including front-loading (building knowledge), Review, & Reflection</p> <ul style="list-style-type: none"> • Pre-Recorded Instructional Videos • Independent Practice/assignments • Journaling and Reflective Writing • Assigned Readings • Supplemental digital resources • Discussion Forums <p>Effective November 2020, students will follow their schedule by zooming into their assigned classes during their At-Home Day.</p>	<p>Teachers Live Whole Group/Small Group</p> <ul style="list-style-type: none"> • All students follow a regular bell schedule • Activities are done using web conferencing tools <ul style="list-style-type: none"> ○ Student at Home Activities ○ Independent Practice, Review, Front Loading

Virtual Learning Model

- All students attend school online.
- Teachers will meet with students utilizing web conferencing tools.
- Use of high-quality curriculum and instruction
- Students will be required to log in and submit graded assignments and assessments.
- Teachers will maintain attendance records in determining satisfactory completion of course requirements.

Option 2: Full Virtual Program (100%)



Our district is committed to supporting the learning of all Zachary students, whether at school or home. We respect that parents are the best resource to determine whether their children come to school or continue learning at home. We understand that each child's family circumstances will be different. We know that we have medically compromised students and those families who are not comfortable having their students return during the pandemic.

Grades Pre-Kindergarten-12th: Zachary Community School District Virtual Program 2020-2021

- **Educators:** Assigned Zachary School District Teachers will teach courses*
- **Curriculum & Instruction:** Use of the same High-Quality State Standards Aligned Curriculum that is used in traditional classrooms
 - HQ curriculum companion and supplemental digital platforms, video-based presentations, online activities, interactive technology, and simulations
 - Same printed resources provided in traditional classrooms, as applicable. These printed resources will be provided to each student
- **Web-Conferencing Tool:** Teachers will utilize web-conferencing tools such as Zoom and Microsoft Teams to provide ongoing communication and live instructional sessions
 - Live sessions will be recorded for those who are not able to join at the scheduled times TBD.
- **Learning Management Platform:** Use of Moodle Platform – easy access to daily lessons
- **Single Sign-On System:** Use of CLEVER System- Each student will have their personalized digital portals, so they can find everything they need.

**Please note that Edgenuity and K-12 Fuel Education may be utilized for individual needs or isolated courses.*

Beginning Monday, July 13, 2020, parents will start to receive an email confirming receipt of the application verifying their child's enrollment in the ZCSD Virtual Program. Any change in decision to enroll your child in the virtual program must be made by August 3, 2020, by contacting your school.

- Students will have the option to return to their school campuses second semester (January 5, 2021) or remain online for the entire school year.
- Teacher-designed lessons and quality courseware platforms will be utilized.
- Teachers will meet with students utilizing web-conferencing tools.
- Student support services will be provided.

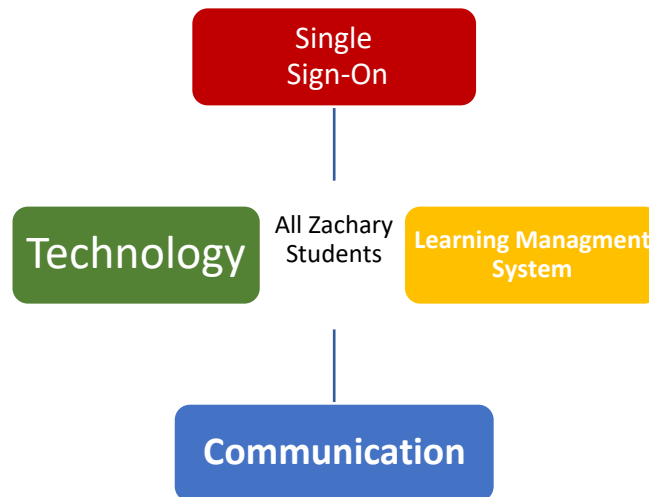
Curriculum & Instruction



Zachary Community School District Guiding Academic Principles

- Assess students' academic needs using high-quality screeners for students in grades K-3 and high-quality ELA and math diagnostics in grades 3 to high school;
- Utilize aligned curricular materials during periods of modified operations;
- Provide continuous instruction in non-core subjects, including CTE courses, during periods of a facility closure or modified operations;
- Ensure high school students continue their paths to graduation and successful post-secondary transition;
- Ensure that English Learners have access to curriculum and services delivery, including language support services during periods of modified operations;
- Ensure all students with disabilities receive instructional and related services and have access to devices that meet their unique needs regardless of modified operations;
- Conduct compensatory education reviews of all students with disabilities and provide compensatory services accordingly;
- Ensure students have access to technology and connectivity

Instructional Systems



CLEVER –Your school will provide single Sign-On Log-in Information

- All students and staff will have access to personalized portals with a sign sign-on to all their digital resources in traditional, hybrid, and virtual classrooms. Students selecting the full virtual program will also have access through this portal.

Communication – District will utilize multiple means of communicating with families

- Automated text, voice, and email messaging to families, Social media posts, dedicated webpage on the district website, school use of Remind and Seesaw
- **Zoom for K-12 Education/Microsoft 365 Teams-** Web-conferencing Tools will be used throughout the 2020-2021 school year throughout both options allowing our educators a chance to bring their classrooms offsite for learning.
 - Powerful tools allow our educators the opportunity to expand traditional classrooms into our student homes
 - Communication tools allow for student participation in virtual and hybrid classrooms
 - Session recording will allow students the opportunity to learn at times most convenient

Learning Management System –

- **Moodle 3.8** – We have upgraded and expanded our Learning Management System.
 - Our educators are creating courses where students can access resources in a single digital platform.
 - Parents and students will find lessons and directions on each teacher Moodle page
 - You will be guided and linked to high-quality curriculum assignments and supplemental and companion digital platforms.
 - Grades PreK -2 will utilize Seesaw as their learning management system.

High Quality Curriculum

Pre-Kindergarten CURRICULUM

High – Quality Core Curriculum	All Contents	Frog Street
	Handwriting	Handwriting without tears
Companion and Supplemental Digital Platforms	Frog Street Family Learning Fun Packs Frog Street At Home	

Kindergarten CURRICULUM

High-Quality Core Curriculum	English Language Arts	Great Minds Wit & Wisdom
		Wilson Language Foundations
	Mathematics	Great Minds Eureka Math
	Science	Great Minds Ph.D. Science
	Social Studies	Social Studies Weekly School Curriculum aligned with State Standards
	Handwriting	Wilson Language Foundations
Companion and Supplemental Digital Platforms	Great Minds InSync ZEARN Math A-Z Reading	

1st – 2nd Grade CURRICULUM

High-Quality Core Curriculum	English Language Arts	Great Minds Wit & Wisdom
		Words Their Way (1 st - 2 nd)
	Mathematics	Great Minds Eureka Math
	Science	School Curriculum- State Standards Great Minds Ph.D. Science
	Social Studies	School Curriculum- State Standards Social Studies Weekly
Handwriting	Handwriting Without Tears	
Companion and Supplemental Digital Platforms	Great Minds InSync ZEARN Math A-Z Reading	

3rd – 4th Grade CURRICULUM

High-Quality Core Curriculum	English Language Arts	Great Minds Wit & Wisdom
	Mathematics	Great Minds Eureka Math
	Science	Great Minds Ph.D. Science
	Social Studies	Social Studies Weekly School Curriculum- State Standards
	Handwriting	Handwriting Without Tears
Companion and Supplemental Digital Platforms	Great Minds InSync ZEARN Math	

5th- 6th Grade CURRICULUM

High-Quality Core Curriculum	English Language Arts	Guidebook
	Mathematics	Great Minds Eureka Math
	Science	Great Minds Ph.D. Science (5 th) Open Sci-Ed (6 th)
	Social Studies	Social Studies Weekly (5 th) DBQ Project (6 th) School Curriculum – State Standards
Companion and Supplemental Digital Platforms	Great Minds InSync ZEARN Math Edgenuity	

7th- 8th Grade CURRICULUM

High-Quality Core Curriculum	English	School Curriculum- State Standards
	Reading	School Curriculum- State Standards
	Mathematics	School Curriculum- State Standards
	Science	Open Sci-Ed
	Social Studies	School Curriculum- State Standards
Companion and Supplemental Digital Platforms	Edgenuity	

9th – 12th Grade CURRICULUM

High-Quality Core Curriculum	English	myPerspective (English I- III) Guidebook (English IV)
	Mathematics	Agile Mind (Algebra I, Geometry & Algebra II) School Curriculum- State Standards
	Science	Inquiry Hub (Biology) School Curriculum- State Standards
	Social Studies	Adopted Textbook and School Curriculum- State Standards
Companion and Supplemental Digital Platforms	Edgenuity Cengage MindTap Smart Music	

Technology

Student Devices

During the Spring, we issued over 1500 laptops to ensure all students could continue with academic gains using our continuous learning supplemental resources. These laptops remain with our students as we prepare to fill additional identified needs across our community.

As of 4/1/2021, we have issued over 4100 laptops.

Parents may request to check out a Zachary Community School District laptop by emailing Jeffery.hand@zacharyschools.org.



ZCSD Student Log In

Student User Name:
firstname.lastnameGradYear@zacharystudents.org
Example: john.smith2028@zacharystudents.org(all lower case)
12th gr./2021 • 11th gr./2022 • 10th gr./2023 • 9th gr./2024 • 8th gr./2025 • 7th gr./2026 • 6th gr./2027
5th gr./2028 • 4th gr./2029 • 3rd gr./2030 • 2nd gr./2031 • 1st gr./2032 • K/2033 • Pre-K/2034

Student Password:
FirstInitialLastInitialLast4SSN
Example: js1234 (all lower case)

MIS Technology Help Desk: (225) 286-7803
Monday - Friday from 8:00 a.m. - 5:00 p.m.

Northwestern Elementary School

Kindergarten Full Online Virtual Program Sample Schedule

Instructional Day: 8:45 a.m. – 3:45 p.m. Monday- Friday <i>Each day will begin with a LIVE class meeting with the teacher.</i>	Synchronous Learning (In Real Time)	Asynchronous Learning (Different Times)
English Language Arts Learning Block	No more than 45-minute Daily Live Session w/teacher <i>Wit and Wisdom English</i> <i>Small-group literacy instruction</i>	No more than 45-minute independent work session
Foundational Skills Learning Block	No more than 25-minute Daily Live Session w/teacher <i>Foundational literacy skills</i>	No more than 20-minute independent work session
Mathematics Learning Block	No more than 45-minute Daily Live Session w/teacher <i>Mathematics lessons</i>	No more than 30-minute independent work session
Science/Social Studies Learning Block	No more than 35-minute Daily Live Session w/teacher	No more than 30-minute independent work session
Ancillary	Weekly Ancillary: <ul style="list-style-type: none"> • Art, Library, Music & PE 	
Note: Schools will provide student schedules and live session times.		

Rollins Place Elementary School

1st – 2nd Grade Full Online Virtual Program Sample Schedule

Instructional Day: 8:45 a.m. – 3:45 p.m. Monday- Friday <i>Each day will begin with a LIVE class meeting with the teacher.</i>	Synchronous Learning (In Real Time)	Asynchronous Learning (Different Times)
English Language Arts Learning Block	No more than 45-minute Daily Live Session w/teacher <i>Wit and Wisdom English</i> <i>Small-group literacy instruction</i>	No more than 45- minute Independent Work Session
Foundational Skills Learning Block	No more than 25-minute Daily Live Session w/teacher <i>Foundational literacy skills</i>	No more than 20-minute Independent Work Session
Independent Reading Learning Block		No more than 30-minute Independent Work Session
Mathematics Learning Block	No more than 45-minute Daily Live Session w/teacher <i>Mathematics lessons</i>	No more than 30-minute Independent Work Session
Science/Social Studies Learning Block	No more than 35-minute Daily Live Session w/teacher	No more than 30-minute Independent Work Session
Ancillary	Weekly Ancillary: <ul style="list-style-type: none"> • Art, Library, Music & PE 	
Note: Schools will provide student schedules and live session times.		

Zachary Elementary School

3rd- 4th Grade Full Online Virtual Program Sample

Instructional Day: 7:55 a.m. – 2:55 p.m. Monday- Friday <i>Each day will begin with a LIVE class meeting with the teacher.</i>	Synchronous Learning (In Real Time) <ul style="list-style-type: none"> Live interactive classes with students and teachers participating in real-time These sessions will be recorded for family flexibility. 	Asynchronous Learning (Different Times) <ul style="list-style-type: none"> Independent Work Providing Support Reteaching Digital Platforms/Technology Integration
English Language Arts Learning Block	No more than 45-minute Daily Live Session w/ teacher <i>Small-group literacy instruction</i>	No more than 45-minute Independent Work Session
Mathematics Learning Block	No more than 45-minute Daily Live Session with the teacher	No more than 45-minute Independent Work Session
Science/Social Studies Learning Block	No more than 45-minute Daily Live Session with the teacher	No more than 45-minute Independent Work Session
Ancillary	Weekly Ancillary: <ul style="list-style-type: none"> Art, PE, Library, & Music 	
Note: Schools will provide student schedules and live session times.		

Copper Mill Elementary School

5th - 6th Grade Full Online Virtual Program Sample

Instructional Day: 7:55 a.m. – 2:55 p.m. Monday- Friday <i>Each day will begin with a LIVE class meeting with the teacher.</i>	Synchronous Learning (In Real Time) <ul style="list-style-type: none"> • Daily Virtual Meetings • These sessions will be recorded for family flexibility. 	Asynchronous Learning (Different Times) <ul style="list-style-type: none"> • Independent Work • Providing Support • Reteaching • Digital Platforms/Technology Integration
ELA Instruction	No more than 45 minute Daily Live Session with the teacher <i>Examples:</i> <ul style="list-style-type: none"> • <i>Mentor sentence review</i> • <i>Introduction to Text Read</i> • <i>Lesson Talk</i> 	No more than 45-minute Independent Work Session <i>Examples:</i> <ul style="list-style-type: none"> • <i>Mentor Sentences</i> • <i>Understand the text</i> • <i>Express Understanding</i>
Math Instruction	No more than 45-minute Daily Live Session with teacher <i>Examples:</i> <ul style="list-style-type: none"> • <i>Outcomes</i> • <i>Application Problem</i> • <i>Concept Development</i> • <i>Debrief/closing</i> 	No more than 45-minute Independent Work Session <i>Examples:</i> <ul style="list-style-type: none"> • <i>Fluency</i> • <i>Lesson Task/Classwork Exercises</i> • <i>Exit Ticket</i>
Science Instruction	No more than 30-minute Daily Live Session with teacher <i>Examples:</i> <ul style="list-style-type: none"> • <i>Learning goal</i> • <i>Learn</i> 	No more than 30-minute Independent Work Session <i>Examples:</i> <ul style="list-style-type: none"> • <i>Launch</i> • <i>Land</i>
Social Studies Instruction	No more than 30-minute Daily Live Session with the teacher <i>Examples:</i> <ul style="list-style-type: none"> • <i>Instructional Process</i> • <i>Introduction to lesson activity</i> 	No more than 30-minute Independent Work Session <i>Examples:</i> <ul style="list-style-type: none"> • <i>Lesson Activity</i> • <i>Express Understanding</i>
Ancillary	Weekly Ancillary Assignments Posted: <ul style="list-style-type: none"> • Art, Library, Music, & PE 	

Northwestern Middle School

7th – 8th Grade Full Online Virtual Program Sample

Instructional Day: 7:05 a.m. – 2:05 p.m. <i>Monday- Friday</i> <i>Each day will begin with a LIVE class meeting with the teacher.</i>	Synchronous Learning (In Real Time) <ul style="list-style-type: none"> • Live interactive classes with students and teachers participating in real-time • These sessions will be recorded for family flexibility. 	Asynchronous Learning (Different Times) <ul style="list-style-type: none"> • Independent Work • Providing Support • Reteaching • Digital Platforms/Technology Integration
Core Class Instruction (English, Reading, Math, Science and Social Studies)	30-40 minutes daily Live Session with teacher	30-40 minutes: Independent Work- reteaching, providing support, individual work, technology integration
Elective Class Instruction	30-35 minute Daily Live Session with teacher	30-40 Minutes: Weekly Elective Assignments Posted
Note Please note that Edgenuity and K-12 Fuel Education may be utilized for individual needs or isolated courses. Individual Student Schedules will be provided by schools. School Class Times will be provided for each student's team.		

Zachary High School

9th – 12th Grade Full Online Virtual Program Sample

Instructional Day: 7:00 a.m. – 2:12 p.m.	Synchronous Learning (In Real Time) <ul style="list-style-type: none"> • Live interactive classes with students and teachers participating in real-time • These sessions will be recorded for family flexibility. 	Asynchronous Learning (Different Times) <ul style="list-style-type: none"> • Independent Work • Providing Support • Reteaching • Digital Platforms/Technology Integration
Core Class Instruction (English, Math, Science and Social Studies)	30-40 minutes daily Live Session with teacher	30-40 minutes: Independent Work- reteaching, providing support, individual work, technology integration
Elective Class Instruction	30-35minute Daily Live Session with teacher	Weekly Elective Assignments Posted: <ul style="list-style-type: none"> • Online Digital Text • NCCER Connect • Edgenuity • Smart Music • Other Identified Course
Note Please note that Edgenuity and K-12 Fuel Education may be utilized for individual needs or isolated courses.		

School Closures



The decision to close schools is a case-by-case process. Decisions will ultimately be made by district/school leadership, with guidance and expertise from the Louisiana Department of Health.

- All decisions about implementing school-based strategies (e.g., dismissals, event cancellations, other social distancing measures) will be made locally.

Social and Emotional Health



The Zachary Community School District is committed to focusing on social and emotional learning, relationships, and supporting transitions.

- There will be more frequent monitoring of students in the fall to ensure those who may need additional emotional or mental health support receive that support.
- Resources are available to assist students with mental health needs. This can range from direct support from our school counselors, social workers, psychologists, and school nurses, as well as linking your child with community resources if needed.

Diverse Learners



The Special Education Department will contact all parents of students with disabilities who have an IEP to discuss the provision of services.

All students will follow the Hybrid or Virtual Program as outlined in the ZCSD's Strong Start Plan

Students with Disabilities

- Goals and objectives will continue to be addressed, and progress monitoring will be documented according to the IEP.
- Once school begins, assessments will be conducted to determine the need for compensatory services.

Related Services

- Related services can include Occupational Therapy, Physical Therapy, Adapted Physical Education, Hearing Impaired, Visual Impairment, Speech, Counseling, Behavioral Support, as noted on the IEP.
- Goals and objectives will continue to be addressed, and progress monitoring will be documented according to the IEP.
- Teletherapy services can be provided through face-to-face or virtual platforms, depending on the student's schedule.
- Once school begins, assessments will be conducted to determine the need for compensatory services.

Gifted

- Goals and objectives will continue to be addressed, and progress monitoring will be documented according to the IEP.
- Services can be provided using the individual school's platform (Moodle, See Saw, Microsoft Teams), whether face to face or virtual.

Talented Students

- Services can be provided virtually
- Goals and objectives will continue to be addressed, and progress monitoring will be documented according to the IEP.

English Language Learners

- Virtual and face-to-face supports will be in place to assist students as needed. The ELL staff will provide these supports.

504

- Accommodations/modifications noted in the student's IAP will continue to be followed as needed.
- Once school begins, assessments will be conducted to determine the need for compensatory services.

Health and Wellness

To maintain the health and safety of our students and staff, we ask you to:

- Keep your children home if they come in contact with any known case of COVID infection or show any possible symptoms of COVID-19:
 - If exposure or infection is suspected, students will need to be assessed by their primary care provider.
 - Students who are sick should stay home (regardless of illness).
 - Students who have COVID-19 are to stay home and remain isolated until they have recovered and have been determined to no longer be infectious by their doctor. If a diagnosis of COVID-19 is identified, students will need a letter of medical clearance before returning to school. COVID-19 related absences will not impact their attendance record.
- Individuals who are in close contact with a student or staff member may be identified, contacted, and asked to stay home and monitor symptoms.
 - Not every student/faculty member in a school will need to stay home, just those who are identified as close contacts to a case.
 - However, we may need to implement short-term closure procedures regardless of community spread.
- **Do not send students to school if they have a temperature of 100.4 or above.**

Prevention: Education	Frequent promotion of daily hygiene and social distancing measures throughout the school building; Information to schools, parents, and staff about hand sanitizers, cough and sneeze etiquette, signs, and symptoms; Ensure custodial staff has appropriate training on proper cleaning and disinfecting work and play areas; and Provide all staff with COVID-19 training (include transmission, prevention, and use of masks)
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<p style="text-align: center;">Prevention: Cloth Face Coverings</p>	<p>The Zachary School District will follow state and federal guidelines regarding face coverings.</p> <ul style="list-style-type: none"> • Face masks must be any solid color. • Face masks may have a child's initials/name. • Face masks may have a Zachary School logo. <p>Are face masks required? The Zachary Community School District will follow the minimum safety standard set by BESE for the reopening of public schools that include face mask or covering requirements for all students in grades 3-12 and all employees.</p> <p>We strongly recommend that students in grades PreK -2 wear face coverings also.</p> <p>Face Coverings: A piece of material used to cover both the nose and mouth for the purpose of forming a barrier to droplets or airborne particles that are coughed, sneezed, or exhaled when talking. Face coverings are meant to protect both the wearer of the face-covering and surrounding individuals.</p>
<p style="text-align: center;">Prevention: Hand Hygiene and Respiratory Etiquette</p>	<p>Teach and reinforce handwashing with soap and water for at least 20 seconds. If soap and water are not readily available, hand sanitizer that contains at least 60% alcohol can be used (for staff and older children who can safely use hand sanitizer).</p> <p>Encourage staff and students to cover coughs and sneezes appropriately. Used tissues should be thrown in the trash and hands washed immediately with soap and water for at least 20 seconds. If soap and water are not readily available, hand sanitizer that contains at least 60% alcohol can be used.</p>

<p style="text-align: center;">Monitoring</p>	<p>Parents should complete a student health screening at home before sending students to school.</p> <p>Staff and students will be assessed on arrival and throughout the day for symptoms of COVID-19, as defined by the CDC. This includes conducting an initial temperature.</p> <p>Anyone with 100.4+ fever may not remain at school and must be picked up immediately.</p> <p>Each school has identified and designated an area that will be used to isolate sick students and staff. This area will be cleaned after it is occupied by any sick student or adult.</p>
<p style="text-align: center;">Communications</p>	<p>We will communicate to parents the importance of keeping children home when they are sick, the students being taken to ensure the health and safety of their children, and other important information related to limiting COVID-19 exposure.</p> <p>We will communicate to parents with correspondence outline health and safety precautions taken by our facilities and provide guidelines to isolation</p> <p>Short-term Closures</p> <p>The decision to close schools is a case-by-case process. Decisions will ultimately be made by district/school leadership, with guidance and expertise from the Louisiana Department of Health.</p>

Who needs to quarantine?

Who needs to quarantine?

The definition of a close contact is someone who was within 6 feet of a person diagnosed with COVID-19 for a total of 15 minutes or more over a 24 hour period. The definition of a close contact applies regardless of whether either person was wearing a mask. For schools that use less than 6 feet between students in classrooms, the definition of close contacts should not change. Students sitting less than 6 feet next to another student or person diagnosed with COVID-19 for a total of 15 minutes or more should quarantine at home and be referred for testing.

On Wednesday, October 21, 2020, the CDC updated their guidance to state: "Someone who was within 6 feet of an infected person for a cumulative total of 15 minutes or more over a 24-hour period* starting from 2 days before illness onset (or, for asymptomatic patients, 2 days prior to test specimen collection) until the time the patient is isolated."

Environmental Cleaning & School Facilities

<p>Adequate Supplies</p>	<ul style="list-style-type: none"> Supplies, including soap, hand sanitizer, paper towels, tissues, disinfectant wipes, will be made available.
<p>Cleaning and Disinfection</p>	<p><u>ZCSD Operations has increased routine cleaning and disinfection.</u></p> <ul style="list-style-type: none"> Staff will clean and disinfect frequently touched surfaces within the school and on school buses. <p><u>Enhanced Cleaning</u></p> <ul style="list-style-type: none"> Cleaning high-touch surfaces multiple times throughout the day, including bathrooms The ZCSD will utilize electrostatic sprayers. When students change classrooms, shared surface spaces will be sanitized. <p><u>Personal Cleaning</u></p> <ul style="list-style-type: none"> All employees will clean their personal areas. <ul style="list-style-type: none"> Personal Area Cleaning: desks, computer keyboards/mouse, phones and copiers, chair arms, remote controls, cabinet, and file drawer handles <p><u>Emergency Cleaning</u></p> <ul style="list-style-type: none"> Performed by contracted services on an emergency basis Directed by the Superintendent or designee May require building closure
<p>Shared Objects</p>	<ul style="list-style-type: none"> Discourage the sharing of items that are difficult to clean or disinfect Keep each child's belongings separated from others' and in individually labeled containers, cubbies, or areas Ensure adequate supplies to minimize the sharing of high touch materials to the extent possible or limit the use of supplies and equipment by one group of children at a time and clean and disinfect between uses
<p>Ventilation</p>	<ul style="list-style-type: none"> Ensure ventilation systems operate correctly and increase the circulation of outdoor air as much as possible, for example, by opening windows on buses Change HVAC Filters twice monthly
<p>Water</p>	<ul style="list-style-type: none"> Water fountains are being retrofitted with bottle fillers. Schools will provide water bottles to all students.

Facility Use	<p>External use of facilities has been suspended until further notice.</p> <ul style="list-style-type: none"> • Remove furniture in classrooms to maximize physical distance and minimize objects that must be cleaned • Establish distance between the teacher's desk/board and students' desks • Identify and utilize large spaces (e.g., gymnasiums, auditoriums, outside spaces) to enable physical distancing in Phases 2 and 3 • Install physical barriers, such as partitions, particularly in areas where it is difficult for individuals to remain at least 6 feet apart (e.g., reception desks) • Provide physical guides, such as tape on floors or sidewalks and signs on walls, to ensure that staff and children remain at least 6 feet apart in lines and at other times (e.g., guides for creating "one-way routes" in hallways)
School Transition	<p>Updating school transition plans to minimize the congregation of students and staff:</p> <ul style="list-style-type: none"> • Provide additional time for transitions • Identify the flow paths • Plan staggered class changes (e.g., by hall, odd/even room numbers, grade/discipline) to decrease the number of students in hallways at one time. • Provide guidance to students in prevention methods
Drop-off and Pickup Processes to limit contact	<ul style="list-style-type: none"> • All schools will adjust processes to enable physical distancing and allow the flow of students to move in single directions.
Large Gatherings and Extracurricular Activities	<ul style="list-style-type: none"> • ZCSD is encouraging the use of virtual group events, gatherings, or meetings, if possible, and the promotion of social distancing of at least 6 feet between people if events are held. • Pursue virtual activities and events in lieu of field trips, student assemblies, special performances, and school-wide parent meetings, etc. • ZCSD is limiting any nonessential visitors, volunteers, and activities involving external groups or organizations.

Child Nutrition Services

The Zachary Community School District will continue to follow all guidelines:

- Proper cleaning and sanitizing
- Cafeteria workers will wear proper PPE (mask & shield)
- Custodians will assist with waste management

Phase 1	<p>ZCSD Child Nutrition Department will provide students breakfast and lunch as "grab and go" meals. These will be available for drive-through pickup.</p> <ul style="list-style-type: none">• Schedules and locations will be announced.• Details regarding regulations will be provided.
Phase 2 & Phase 3	<p>Students will be allowed to eat in designated areas, depending on the campus. Students will maintain social distancing.</p> <p>Breakfast: GRAB & GO Style</p> <ul style="list-style-type: none">• Set up stations to hand out meals to students on their way to homeroom• Disposable serving items and utensils will be used. <p>Lunch: Prepare hot meals to feed students on the campus.</p> <ul style="list-style-type: none">• Disposable serving items and utensils will be used.• All meals ordered will be delivered to designated areas.

*Grab-n-Go Meals will be available for drive-through pickup for those students participating in full-time virtual and hybrid learning days at home.

Transportation

	Phase 1	Phase 2	Phase 3
Transportation	School buses used to transport students must not exceed the following maximum capacity requirements		
	25 percent, including adults, of the school bus manufacturer capacity	50 percent, including adults, of the school bus manufacturer capacity	75 percent, including adults, of the school bus manufacturer capacity
	Passengers on a school bus must be spaced to the greatest extent possible as follows		
	Passengers must ride one per seat. Every other seat must remain empty. Members of the same household may sit in the same seat or adjacent seats.	Passengers must be dispersed throughout the bus to the greatest extent possible	
School Bus Safety	<ul style="list-style-type: none"> • Clean high touch areas between runs • Ensure hand sanitizer is available on each bus • Disinfect each bus thoroughly at the end of each day 		

Extended Day

Phase 1: Not Applicable, 100% Virtual

Phase 2-3: Afterschool programs will continue but must adhere to maximum group sizes and physical distance protocols. Due to guidelines, spaces may be limited.

Each school will provide additional information.

Zachary Early Learning Center Pre- K District



Pre-K Tuition Paying Students:

- Tuition will be prorated at 50% during periods when the Zachary Community School District is not operating a Traditional Model.

Communications



The Zachary Community School District will utilize multiple means of communicating with families, employees, and community stakeholders, including:

- Automated text, voice, and email messaging to families and employees
- Social media posts
- Dedicated webpage on the district website
- Telephone support lines
- School use of Remind and Seesaw
- School use of Moodle Learning Management Platform

Activities and Athletics

	Phase 1	Phase 2	Phase 3
Athletics	No Sports	<p>Athletic plans must be pre-approved by Main Office Administration.</p> <p>Athletic activities are allowed to resume with the recommendations put forth in the Louisiana High School Athletic Association's Guidance for Opening High School Athletics and Activities.</p>	<p>Athletic plans must be pre-approved by Main Office Administration.</p> <p>Athletic activities are allowed to resume with the recommendations put forth in the Louisiana High School Athletic Association's Guidance for Opening High School Athletics and Activities.</p>
Field Trips	Not Applicable, 100% Virtual	<p>Field trips are discontinued until further notice.</p> <p>Only approved district-identified trips will be allowed.</p>	
Band and Choir	<p>Not Applicable, 100% Virtual</p> <p>No indoor activity that involves playing wind instruments (to include all woodwind & brass instruments as well as recorders or any other instrument where the sound is produced by blowing into the instrument)</p> <p>No vocal singing indoors</p> <p>Outdoor activity should have appropriate physical distancing measures taken</p>	<p>No indoor activity that involves playing wind instruments (to include all woodwind & brass instruments as well as recorders or any other instrument where the sound is produced by blowing into the instrument)</p> <p>No vocal singing indoors</p> <p>Outdoor activity should have appropriate physical distancing measures taken</p>	<p>Activity that involves playing wind instruments (to include all woodwind & brass instruments as well as recorders or any other instrument where the sound is produced by blowing into the instrument) may occur indoors/ outdoors with appropriate physical distancing measures taken</p> <p>Vocal singing activities may occur indoors/outdoors only with appropriate physical distancing measures taken</p>

Theatre Classes	<p>Not Applicable, 100% Virtual</p> <p>No indoor activity that involves speaking performance.</p> <p>No vocal singing indoors</p> <p>Outdoor activity should have appropriate physical distancing measures taken</p>	<p>No indoor activity that involves speaking performance.</p> <p>No vocal singing indoors</p> <p>Outdoor activity should have appropriate physical distancing measures taken</p> <p>Outdoor activities or performances should be limited to monologues only</p>	<p>Activity that involves speaking performances or activities may occur indoors/outdoors with appropriate physical distancing measures taken</p>
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Questions



If you have any additional questions about our Strong Start Plan, please feel free to contact us at strongstart@zacharyschools.org.