



H. Warren Drake, Jr.
Superintendent

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Zachary, LA 70791

SUPPORT PERSONNEL EMPLOYMENT APPLICATION

All applicants tentatively selected for this position will be required to submit to fingerprinting (La. R.S. 17:15/GBD) for background check and urinalysis (GAME) to screen for the presence of illegal drugs or substances prior to appointment. A negative result is required on urinalysis. Zachary Community School Board Adopted: 12/19/02, 11/21/02

GENERAL INFORMATION

Name _____

Permanent Address _____

Present Address _____

Soc. Sec. # _____ Date of Birth _____

Telephone (Home) _____ Other Telephone(Business) _____

Have you ever worked for the Zachary Community School Board ___ Yes ___ No

If yes, when _____ Position _____

Are you related to any of the current Zachary Community School Board Members? ___ Yes ___ No

If yes, Relationship _____

Are you a citizen of the United States? ___ Yes ___ No

If no, do you have a legal right to work in this country? _____ (Attach copy of alien registration card)

Are you presently employed? _____ If yes, where _____

Have you ever been convicted of a felony? ___ Yes ___ No

If yes, explain by confidential letter.

CHECK THE POSITION FOR WHICH YOU WOULD LIKE TO BE CONSIDERED:

<p>___ PARAPROFESSIONAL</p> <p>___ SPECIAL EDUCATION PARAPROFESSIONAL</p> <p>___ BUS PARAPROFESSIONAL</p> <p>___ MAINTENANCE/CUSTODIAN</p> <p>___ FOOD SERVICE MANAGER</p> <p>___ FOOD SERVICE TECHNICIAN</p> <p>___ FOOD SERVICE TECHNICIAN CLERK</p> <p>___ CENTRAL OFFICE CLERICAL</p> <p>___ CLERICAL (SCHOOL) (12 MONTHS)</p> <p>___ CLERICAL (SCHOOL) (11 MONTHS)</p> <p>___ CLERICAL (SCHOOL) (10 MONTHS)</p> <p>___ CLERICAL (SCHOOL) (9.5 MONTHS)</p>	<p><u>SUBSTITUTE:</u></p> <p>___ TEACHERS</p> <p>___ PARAPROFESSIONALS</p> <p>___ BUS AIDES</p> <p>___ CAFETERIA</p> <p>___ JANITOR</p> <p>___ MAINTENANCE.</p>
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EDUCATION (A copy of high school diploma, GED Certificate or college transcript must be submitted with application.

Circle Last Grade Completed	Name of School	Location	Date of Leaving	Graduate
1 2 3 4 5 6 7 8 9 10 11 12				
Colleges or Universities Attended and Location	Date of Attendance From To	Quarters/Hours	Degree and Year Awarded	Major Subjects
Full Time Trade, Technical or Business School	Date of Attendance From To	No. Hrs. Per Week	Certificate Received	Subjects Taken

OTHER WORK EXPERIENCE (include military service)

Dates		Job Title & Brief Description of Work	Company's Name & Mailing Address	Name & Title of Supervisor	Reason for Leaving
From Mo/Yr	Until Mo/Yr				

REFERENCES: List names and addresses of three persons, other than relatives, who have knowledge of your character and qualifications

Name	Address	Occupation

The Zachary Community School Board is bound by the Employment Requirements of LA. R.S. 17:391.5H stating that any School Board wishing to hire a person who has been evaluated pursuant to Act 506, whether that person is already employed by the School System or not, shall request such person's Evaluation Results as part of the application process. The School Board to which application is being made shall inform the applicant that as part of the mandated process, the applicant's Evaluation Results will be requested. The applicant shall be given the opportunity to apply, review the information received and provide any response or information the applicant deems appropriate.

Adopted: May 9, 2002
Ref: Louisiana Revised Statute 17:391:5H

I understand that the Zachary Community School Board will request my previous evaluation results/records.

Signature _____ Date _____

NOTE: Your application will remain on file for one year from the date of the application. It must be renewed if further consideration for a position is desired.